



APPLICATION FOR STRATA TITLES

R. (STRATA).T.A.

1.	<p><b>In the Matter of the Registration of Titles Act and the application for a splinter Titles registered at Title Volume _____ Folio _____ Of the Register Book of Titles</b></p>				
2. Describe land in accordance with the description stated in the Certificate of Title.	<p><b>ALL THAT PARCEL of land situate in the place and parish stated below and being all the land comprised in the Certificate(s) of Title mentioned below.</b></p> <table><tr><td>PLACE</td><td>PARISH</td><td>VOLUME</td><td>FOLIO</td></tr></table>	PLACE	PARISH	VOLUME	FOLIO
PLACE	PARISH	VOLUME	FOLIO		
3. Give full name, address and occupation of the applicants	<p><b>I/We,</b></p> <p><b>Name(s)</b> _____</p> <p><b>Address</b> _____</p> <p><b>Occupation</b>_____</p> <p>_____ a company incorporated under _____ with</p> <p>registered offices at _____ in the parish of _____</p> <p><b>That I/We are the registered proprietor(s) of the land stated herein</b></p>				
4. If you are a representative of the Registered owner please state the capacity in which you are applying E.g. officials of a company. If you are representing a company please state expressly that you are authorized to make the declaration on behalf of the company	<div><div><input type="checkbox"/> I/We do solemnly and sincerely declare as follows:-</div><div><div>do solemnly and sincerely declare that my address for the purpose of this application is</div><div>_____ and I am the</div><div>_____ and the person authorized to make this application on behalf of</div><div>the Applicant</div></div></div>				
6. The applicant should state number of new titles to be issued	<p><b>That the applicant hereby apply for the registration of the Strata Plan hereunto annexed and to surrender/partially surrender the said Certificate of Title and</b></p> <p><b>to have _____ Certificates of Title issued under The Registration</b></p> <p><b>of Titles Act in the name of the applicants for each of the strata lots.</b></p>				
7. Additional Restrictive Covenants including Forms of Transfer					
8. The Value of each lot is to be Stated.	<p><b>The number of the Strata Lots in the Strata Plan is _____ and the value of each lot is:-</b></p>				
9. Date of the document					

10. Land Valuation Number	
11. Supporting Documents	<p>That enclosed with his application are:-</p> <div><input type="checkbox"/> Consent of Mortgagor/Lessee</div> <div><input type="checkbox"/> Surveyor’s Declaration</div> <div><input type="checkbox"/> Duplicate Certificate of Title registered at Volume _____ Folio_____</div> <div><input type="checkbox"/> Strata Plan prepared by _____ Commissioned Land Surveyor</div> <div>Dated the _____/_____/_____</div>
12. All applicants must sign the application form	<p>AND I/WE make this solemn declaration conscientiously believing the same to be true under and by virtue of the Voluntary Declarations Act</p> <p><b>Taken and Acknowledged</b> <b>By the said</b></p> <div><div>_____</div><div>Name of Applicant</div><div>_____</div><div>Signature</div></div> <div>_____</div> <div>Please state the calling of the witness</div>
13. Marksman Clause – To be used when the applicant is unable to sign due to illness or illiteracy.	<p>AND I/WE make this solemn declaration conscientiously believing the same to be true under and by virtue of the Voluntary Declarations Act.</p> <p>If the individual is unable to read or write by reason of illiteracy or illness</p> <p><b>Signed by</b></p> <div><div>_____</div><div>Name of Applicant</div><div>_____</div><div>Signature/Mark</div></div> <p>After the same was read over and explained to him or her and who expressed themselves as understanding the nature and effects of the contents.</p> <p>In the presence of</p> <div>_____</div> <div>Witness</div> <div>Please state the calling of the witness</div>

14. Execution by a company	<div>Executed under the Common seal of /Signed for and on behalf of</div> <div>Name of Company</div> <div>Was affixed by /</div> <div>Name of PersonCapacity</div> <div>Signature</div> <div>And /</div> <div>Name of PersonCapacity</div> <div>Signature</div> <div>In the presence of</div> <div>State the calling of the witness</div> <div>Witness</div>
15. Lodged by	<div>Name</div> <div>Address</div> <div>Telephone Number:Fax Number:</div> <div>Email:</div>

**Please note the following:**

*Please ensure that covenants prohibiting this type of application have been modified and/or discharged.*

*The plan must conform to the subdivision approval, that is, it should contain the same number of lots sanctioned by the subdivision approval. The subdivision approval submitted must be the original bearing the signature and the Seal of the local authority or be a certified copy thereof.*

*Where mortgages are on the Title, the application must be expressed to be subject to same unless discharge of mortgages are being submitted. A Consent of Mortgage is to be submitted.*

*Where a document is executed before a Notary Public in a Foreign State or Country then a Certificate from the relevant body appointing notaries public should be produced verifying the commission of the notary public.*

*Where a company is registered proprietor of land then a Certificate under the hand and seal of the Registrar of Companies should be produced stating that the company is still on the register and that no proceedings have been started to have it removed from the register.*

*The regulations to the Registration (Strata Titles Act) require that Strata Plan should not be creased, (folded) and be free from discoloration and blemishes. They may be rejected for this.*

- The stamp of the local authority must appear on each strata sheet*
- Sheets must be 15<sup>1/2</sup> in Length by 10” in width, Margin 1<sup>1/2</sup>” on left side and ½” on right side, top and bottom.*
- Surveyors Certificate should be completed and signed*
- Unit entitlement must be in whole numbers*
- Address for service must be stated on the strata plan*
- Strata Corporation – comes into operation once the plan is registered in the Office of Titles*